


MEC EP08 Landfill Inspection and Maintenance Procedure

Change History

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Written by:


Robert Micallef, Works Manager

Date:

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Reviewed by:


Elaine Desira, Manager- Management Systems

Date:

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Approved by:


Andrea Brincat, Chief Operations Officer

Date:

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1 PURPOSE

The procedure documents the method by which landfill visual inspections are carried out and actions required are taken.

2 SCOPE

This procedure concerns the Zwejra & Għallis Non-Hazardous Engineered Landfills located within the Magħtab Environmental Complex (MEC).

3 REFERENCE DOCUMENTS

- MEC014 Landfill Visual Inspection

4 RESPONSIBILITIES

The **Site Supervisor** is responsible for:

- Going around the site and carrying out visual inspection as per MEC014 Landfill Visual Inspection.
- In case of issues detected:
 - Taking necessary action to solve issue.
 - Consulting with Works Manager on action to be taken (if issues cannot be handled solely by the supervisor)

5 METHOD

The attached flow chart offers further guidance to the process.

6 RECORDS

Records considered critical for this procedure are treated as follows:

Reference Document	Person responsible for maintaining the Document	Document Storage Location	Duration of time Records are kept
MEC014 Landfill Visual Inspection	Site Supervisor	MEC Office	All records are kept indefinitely

